

Format:

10 Questions + 2 Bonus questions

You will be marking your own quizzes and sending your mark over to us. We will be taking up the quiz in class.

Topics:

- FOI/ATIP info
- Excel and data content (last week's class is fair game for quiz questions)

Helpful Resources:

- Rewatch the lecture videos and summaries I sent out to the class on FOI/ATIP requests
- Chapter 10 from Digging Deeper discusses ATIP/FOI stuff
- Chapter 11 from Diggin Deeper discusses data
- Chapters 1,2,3,4 from The Data Journalist

ATIP/FOI terms to know and concepts to understand:

- FOI
- ATIP
- What ATIP/FOI requests are used for and why they are used in the reporting process
 - o When do you file an ATIP?
- Formal Municipal requests vs. formal Provincial vs. formal federal
 - o What can you request from these different levels of government?
- What can you **get** from an ATIP/FOI?
- What can you **request** with an ATIP/FOI?
- Formal request
- Informal request
- Right to know
- What does access to information mean (generally)?
- Duty to assist
- Record types
 - o Sessional paper, question period notes, briefing notes
- What is a Hansard search?

Data terms to know and concepts to understand

- Open data
- StatsCan
 - What does StatsCan do?
 - What kind of information can StatsCan provide you with (eg/ what kind of data do they collect? Census, trade data, etc.)
- What is Statistics Canada Daily?
- What does CSV mean?
- What does it mean when a column in excel is right justified vs left justified?
- Types of data on Statistics Canada
 - What is the Consumer Price Index?
 - What does 12-month % change mean versus 1-month % change on the interactive dashboard?
- Downloading data
 - What option do you choose when downloading data from StatsCan?
- After you download data and open it up in excel, how should you save it? (what format?)